

# HOLY TRINITY ROMAN CATHOLIC PARISH

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# 2026 Holy Trinity Annual General Meeting Saturday, March 21 – 1 pm

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# Holy Trinity Parish Pastoral Council Annual General Meeting Agenda

## Saturday March 21st, 2026 at 1:00pm

Call to order

### Opening Prayer

Welcome and Comments –Father Gaspar

Agenda -Additions to/Motion to Accept Agenda

Minutes of the March 2nd, 2025 AGM: Changes/errors/ Motion to accept

### Old Business arising from the 2025 AGM and Parish Pastoral Council through 2025-26

- Microphone System-update
- Parking lot
  - Repairs and maintenance
  - Ongoing agreement and financial contribution from Islamic Society
- Staff Contracts and Job Descriptions
- Parish Constitution and Bylaws
  - Updated and passed at Council March 20th, 2025
- Protocol Committee
  - New Committee struck
- Parish Directory

### New Business

- Nominations and Elections
- Finance Report and 2026 Budget (Norm Espenell)
- Parish Pastoral Council Committee Reports
  - additional comments pertaining to submitted reports
- Office Coordinator: Retirement and rehire
- Donation Policy
- Parish 60<sup>th</sup> Anniversary September 1, 2027
- PPC Chairperson Summary and schedule for next year's meeting

### Closing Prayer and Adjournment

## **March 2, 2025 Holy Trinity Annual Meeting Minutes**

Attendance: 35

12:07 pm Lunch of buns, cold cuts, cheese, raw vegetables and dip, fruit and dip, beverages and baking organized by parish hospitality team lead by Marie Ann King and Sandy Briere. Assisting them were Helga Funke, Kathy Pitts, Claire Fischer and Yvonne Yaschuk

### **Attendance:**

Amy Gienie, Rowena Masaoay, Cris Masaoay, Cynthia Mack, Larry Mack

Susan Carnduff, Marlene Schnell, Lois Stadnyk, Grace Carvalho, Father Gaspar Lucas

Gail Reles, Adele Krammer, Gwen Gibney, Michelle Gibney, Maureen Kwasnicki

Gord Stopanski, Maureen Runyon, Don Miller, Bill Borbely

Tom Kaminski, Clark Pitts, Agnes Hovland and Eric

Shane Hallsworth, Bob Young, MaryAnn Young

Alex Wlodarczyk, Norm Espenell, Heather Deis

Meeting began at 12:37 with PPC Chairperson Alex Wlodarczyk thanking the hospitality team for their service for the lunch. Alex acknowledged that Holy Trinity has had a great year in 2024, thanks to all for their support and for attending the meeting today.

Meeting called to order and opening prayer done by Father Gaspar Lucas.

### **Pastor – Fr. Gaspar Lucas**

Father Gaspar observed that we have more attending today's meeting than last year. Thanks to all here and to parishioners and guests who come to Holy Trinity because of the hospitality. Thanks to all those who provide service through many ministries. We have a team of ten teachers this year who give their time for sacramental preparation organizing and lessons. We are fortunate to have an Ecumenical team who are doing great things. Our Children's Liturgy teachers are increasing and hopefully will soon have enough to cover all three weekend Masses.

Thanks to Heather for day-to-day operations in the office; to Norm for his financial expertise, to our Finance Council and Parish Pastoral Council. A special acknowledgement of Tom Kaminski who has voluntarily been looking after buildings and grounds for over 25 years. We have been advertising for a replacement, but no one has come forward to date. We owe Tom gratitude and thanksgiving. Tom was thanked by those present by a round of applause.

## **Agenda**

Addition of Presentation of 2024 Finance reports and 2025 Proposed Budget to be added to New Business.

**Motion** to accept Agenda as amended – made by Shane Hallsworth. Seconded by Susan Carnduff. All in Favour – Carried

## **Minutes of March 3, 2024 Annual General Meeting**

These were circulated as part of the package for this meeting. Alex asked if there were any changes or corrections. None put forward.

**Motion** that the Minutes of the March 3, 2024 Annual General Meeting be accepted as written – made by Don Miller. Seconded by Tom Kaminski. All in favour – carried

## **Old Business**

Jubilee Banner - We now have a 2025 Jubilee Banner, currently in the entry of the church.

Microphone System for Sacristy - is underway, as B Sharp has ordered and waiting for it to arrive. No estimated time to install. The Vietnamese Catholics Association and the family of John Nishnick are contributing so there is no cost to the parish.

Parking Lot Management is ongoing. There is an Agreement with the Islamic Society next door. Tom has spent some time opening drains for the run-off of melt water.

Contracts and Job Descriptions - Alex will be passing this on to the new administration

Parish Constitution - in progress

Protocol Committee - Alex has been trying to get a committee together.

Parish Directory - this is ongoing. As an update, they are trying to decide if it will be done internally or by an outside company.

## **New Business**

Today there are three positions up for election, although there are more. Clark Pitts is assisting with the nominations.

Parish Pastoral Council Chairperson, Cynthia Mack has been nominated. Clark Pitts asked for nominations from the floor (three times). Cynthia was acclaimed as Pastoral Council Chair.

Parish Pastoral Council Vice Chairperson, Michelle Gibney has been nominated. Clark asks for nominations from the floor (three times). None; Michelle acclaimed.

Finance Council Chairperson, Don Miller is letting his name stand. He has been a member of Finance Council for quite some time. Clark called for nominations from the floor three times, none forthcoming. Don Miller acclaimed as Finance Council Chair.

Co-ordinators of Youth and Stewardship committees, if there is anyone here today who might be willing to take these on. None, so Alex will pass on to new Council Chairperson.

## **Finance Reports and 2025 Budget**

Norm Espenell noted that on the Balance Sheet dated December 31, 2024, there is a very healthy balance with the operating account, savings and Interparochial Sharing account. There is \$437,000 available in cash. To access our funds in the Interparochial Sharing account, it needs to be requested through the archbishop.

Profit and Loss statements (two pages) for 2024 shows Net Income as \$66,542.43. Of that amount, approximately \$27,000 went to the Building Fund for capital projects.

We are current with all our bills and with the Archdiocese Assessment payments, pension plan and special collections. They are all paid up to end of December 2024.

Investment interest is received from the bank and also from Interparochial Sharing Fund which has a preferred interest rate.

Insurance rates have generally increased over the past two or three years. In 2023, we paid \$22,693 but in 2024 it went down to \$20,652. Norm tends to allocate more in the budget since we don't know what insurance companies will do.

Building improvements included money for the elevator and front steps. Rectory rent has been going up.

Norm asked if there were any questions -- none.

## **2025 Budget**

Expenses for 2025 budget are based on what was spent in past year. Items he knows will change will have extra added and he allocates income to cover those expenses. Estimates are conservative. It is an open-ended budget, so if there is a need, whichever team needs additional funds can approach Finance who will ask if we can afford it. Finance can review a request within a couple of days if needed.

A question was asked about Rectory Furniture which and for was 0 for 2024 and for 2025 the budget is \$720.08. Norm explained that when Fr. Gaspar first arrived, he needed a television and treadmill, so he tends to leave some money for future possible needs.

For Capital Expenditure, Church Building Improvements, \$17,000 is budgeted for 2025. In 2024, \$22,250 was spent for refacing the front steps and repairing the elevator.

A question was asked about the \$2,000 budgeted for Pastoral Assistant under Staff Expense. Norm noted it is there in case Father has a need at some point in the year. It is so we don't have to keep going back to Finance Council later. It is same as the extra \$6,000 for Admin. Staff.

A question was asked if the fridge and stove in the rectory are the property of the duplex owner, or of Holy Trinity. Tom Kaminski responded that they belong to Holy Trinity.

A question was asked about the budget for Ecumenical committee and asked if it was under Spiritual & Education. Norm responded that Ecumenism is under the umbrella of Spiritual & Education. He added that the cost for the Formed resource comes under Spiritual & Education and the Sacramental Prep costs are recovered through the registration fees. The costs are formation are not to be a money maker. The cost of books was \$2,500 and the fees received were \$2,400 so they are offset.

Social Justice budget is what is received in the annual Love Collection.

**Motion** to accept the 2025 Budget as presented was made by Clark Pitts, seconded by Shane Hallsworth. All in favour: carried.

Norm added that he has been doing the Parish books for 15 years and will continue to do so if the parish wishes. This was affirmed by a round of applause from those present.

**Motion** was made by Gail Reles to have Parish Pastoral Council select a committee to review the Constitution. This document outlines how the parish should operate. A question was asked of why we need a new one. Father Gaspar explained Archdiocese has a new proposal for all parishes and that it is required by the government for organizations with charitable status. The without it, charitable status could be revoked. Bylaws and Constitution need to be approved by Parish Council or at the Annual Meeting. Motion was seconded by Adele Krammer. All in favour.

**Motion** was made by Shane Hallsworth to have Parish Pastoral Council select and form a committee responsible for Protocol. Seconded by Maureen Kwasnicki. All in favour; carried.

## **Parish Pastoral Council Committee Reports**

Alex thanked all the committee for their good work in submitting their reports and to Heather for putting the package together.

**Office Co-ordinator** - Report as written.

**Liturgy** - Grace Carvalho Thanks to all who assist in Liturgical ministries. Grace hurt her shoulder in September, so Darlene Kosolofski has taken over the sacristan duties. Liturgy still needs some volunteers. Grace is willing to give up the co-ordinator of Liturgy position; she has been doing this for 16 years.

Alex noted that his job as Parish Pastoral Council Chairperson is easier when everyone does their work. He has attended some committee meetings and it's wonderful to see.

**Adult Faith Formation** - Amy Gieni noted they have done ten sessions of the Lection Eucharist and received very good feedback. They still have guidebooks available for \$30 if anyone wishes to do the sessions on their own through Formed.

**Social Justice** - Adele Krammer noted that in addition to her report, the Social Justice team will be leading the Stations of the Cross on March 28. A question was asked about the Social Justice allocation of funds and what the Emmaus Ministry is. Adele explained that this is Deacon Eric and Melissa Gurash ministry of providing to support to families experiencing mental health issues. Another donation was for the ministry of Sister Trombley (Diocese of Mackenzie-Fort Smith) who is now 84 and still ministering to northern people out of Tuktoyaktuk. Issues like high suicide rates among men because of reduced ability to hunt have motivated her to fundraise for a men's centre.

**Ecumenism** - Gail Reles reported that they are doing a Lenten walk which starts Saturday at 10 am at Holy Trinity. A poster in the gathering area has dates and themes. Thanks to this parish for their support of this ministry.

**Deanery** - Gord Stopanski thanked Father Gaspar for attending Deanery meetings when he as unable to. The next Deanery meeting is in three weeks.

**Hospitality** - Marie Ann King and Sandy Briere. All good in this ministry and no additional information to their report.

**Catholic Women's League** - Debbie Bulych is away so Lois Stadnyk is reporting. In addition to Debbie's written report, Lois added that with their fundraising, one of the agencies supported is the Families First program as part of the Spiritual Adoption initiative. Norm added that both CWL and Knights of Columbus both give donations to Holy Trinity Building fund.

**Knights of Columbus** - Alex added that their next pancake breakfast is March 23 and that the State Convention was held in Yorkton.

**Youth** - looking for a representative for this area.

**Finance** - Michelle Gibney thanked Finance committee members for a good five years on that she had been on Finance. Alex thanked her and added that she handled chairing the committee very well.

**Home Ministry of Care** - no additional information to report.

**Stewardship** is available for someone to take on if you are interested. The Annual Appeal is one of the main functions.

**Sacramental Prep** - Confirmation date has not yet been set. Donna Toth has been preparing Prayer Warrior kits and the Knights usually donation rosaries for those being confirmed. Donna is crocheting pouches for the rosaries. CWL is donating prayer cards and other things. Norm added that the Knights have many rosaries they keep on hand, so if there is any need in the parish, contact Ray Lalonde. They probably have about 250 which have the K of C logo on them.

**Summary** - Next Annual General meeting set for Sunday, March 1, 2026. According to the Constitution, everyone is invited to attend the regular Council meetings throughout the year. Voting is by members.

A question was asked about the Office Co-ordinator position currently held by Heather. Applications are currently being reviewed.

Father Gaspar thanked Michelle for her service as Finance Chairperson and now moving to Pastoral Council Vice Chairperson. Thanks to Alex for his service to Pastoral Council and to Heather who is retiring in the spring. Thanks also to the new Finance and Pastoral Council chairs (Don and Cynthia) for their willingness to take on new roles. Thanks also to Dominic for all his work as custodian.

Meeting ended 1:45 with three Glory Be's

Notes taken by Heather Deis

# 2025 Annual Pastoral Reports for 2026 AGM

## **ADULT FAITH FORMATION** – Debbie Bulych, Emily Tarr, Amy Gieni

A book study was selected for fall 2025, “Jesus and the Jubilee Year” by Dr. John Bergsma. It was a very informative read that helped participants enter into the Jubilee Year of Hope on a deeper level. Around 20 participants participated in the study.

At the beginning of Lent 2026 we organized a Lenten Mission, “Rediscover Lent,” facilitated by Kevin Philip. James and Emily Lipoth provided music. The CWL hosted the coffee break and lunch (by donation). Two teens assisted with childcare for the seven children in attendance. It was a wonderful day with great talks, music, and fellowship. Around 60-65 people attended the mission.

This spring we are leading a Bible study on the Sorrowful Mysteries of the Rosary. The study is on Formed and all of the videos are very high quality, filmed in the Holy Land. We have around 25 participants and everyone has been very touched by the first sessions.

## **CATHOLIC WOMEN'S LEAGUE** - Debbie Bulych

-Meetings were held throughout the year.

-Our parish garage sale was held at the end of April 2025 at which many members volunteered their time. CWL also hosted a bake table at this event.

-Holy Trinity CWL members also host funeral lunches when requested while following protocols. Members also provide an honour guard if requested. Sadly, there were a number of funerals in 2025.

-The trade show was held Oct. 3rd & 4th and was run by an independent vendor. CWL did fundraise through a bake sale as well as a canteen at this event.

-Our potluck Christmas supper was held on Monday, Dec. 8th. Our entertainment included our own Funke family choir along with Jesse Lamont. It was enjoyed by all.

-Our spiritual adoption program began early in 2025. A “birthday” celebration was held end of October 2025. This program continues to be well received.

-Turkey pot pies were made in the fall of 2025. They are well received and are a good fundraiser for CWL.

-CWL members continue to help where they can, which include but are not limited to: Mass facilitators, lectors, music ministry, Eucharist ministry at Mass and to those at home, donations to the Food Bank and of course, lots of prayer!

-Holy Trinity CWL once again will be offering a \$500 scholarship to a member's child &/or grandchild who is entering a secondary education institute.

-A soup/bun day was held in February 2025.

-We try to keep in touch with our members through cards, newsletters and phone calls as well as visiting those home bound.

**ECUMENISM: Holy Trinity Ecumenical Committee (HTEC) – Gail Reles**

HTEC members include Gail Reles (chair), Susan Carnduff, Kathy Pitts, Adele Krammer, Claire Fischer, Lois Stadnyk.

In honor of the Week of Prayer for Christian Unity, which was Jan. 18-25, 2026, Holy Trinity Ecumenical Committee (HTEC), along with *Friends in Faith* helped to plan a prayer service for Jan. 18, 2026. The prayer service was held at New Hope Lutheran Church from 3:00-4:00 pm with a coffee social to follow. The title of this year's prayer service was "Light from Light for Light". We are happy to report that we had 45 in attendance and that a goodwill offering of \$310 was collected and donated to Souls Harbour Rescue Mission. HTEC looks forward to being a part of the planning of another service again next year.

Holy Trinity was the host site for a public workshop *Church Apologies: Rites and Wrongs* led by Dr. Jeremy Bergen on Saturday, Jan. 24, 2026, from 9:30 – 11:30 am. There was a small turnout, but we were happy to welcome people from different parishes including First Presbyterian Church and Christ the King, as well as a visitor from Medicine Hat. Thanks to the Hospitality Committee for their assistance in preparing and serving refreshments and to the parish for funding the purchase of the refreshments.

To conclude the Week of Prayer for Christian Unity a city-wide ecumenical service was held at Living Spirit Centre on Sunday, Jan. 25<sup>th</sup> which was attended by Gail Reles.

HTEC members, when available, along with members of *Friends in Faith* (FIF), continue to help serve supper meals at Souls Harbour the 3<sup>rd</sup> Wednesday each month.

HTEC, along with *Friends in Faith* have plans to invite each other and to join together for Lenten activities including Ash Wednesday services and Lenten Retreats.

HTEC will meet again with Friends in Faith on Tuesday, March 3<sup>rd</sup> at 10:00 AM at St. James United Church to begin planning the next Free Community Picnic, which Holy Trinity Church has been

booked to host on Saturday, June 6<sup>th</sup>. Plans are yet to be finalized. The Parish will be kept up to date as plans progress.

HTEC continues to receive emails from Nicholas Jesson which keep us up to date on ecumenical news and events.

### **HOME MINISTRY OF CARE – Debbie Bulych**

The latest numbers include 5 volunteers bringing communion to 14 home bound parishioners.

### **KNIGHTS OF COLUMBUS - Alex Wlodarczyk, Grand Knight, Council 10401**

Our Council has sixty-nine members, with twelve of these members holding Executive positions. Of the sixty-nine members, twenty-three of them are Honorary Life members, having been a member for more than 25 years. We continue to look for new members.

Our Council has been active during the 2024-2025 and now our 2025-2026 Columbian years, which run from to June to June of each year.

Our Council, for the year of 2025, was able to generate a total income of \$17,325, while expenses and donations were \$17,656, for a net income of -\$331. We continue to rely on our pancake breakfasts as our main fund-raising activity, which provided gross income of \$11,203 and net income of \$5,409. Our first pancake breakfast was January 12, 2025, and our last for the year was November 9, 2025. We held a total of seven breakfast throughout the year.

Our Council participates in the Regina Chapter Knights of Columbus Football Pool Raffle, which starts in July and runs to November. Proceeds of the raffle this year have gone to support Holy Trinity Parish (\$1,500), the Knights of Columbus Charitable Foundation Vocation Endowment Fund (\$500), Special Olympics and various other charities, including the Global Wheelchair mission.

Our Council participates in the Knights of Columbus State (Saskatchewan) Charity Appeal cash draw which generates income for the Council and provides a donation to Special Olympics. We had many members of our Council participate in selling and purchasing 45 books of tickets for \$450 income which provided \$218 to the Council, \$72 to Special Olympics and \$72 to Teen Aid Saskatchewan.

In January we provided rosaries for the Sacramental Preparation participants for their Warrior Prayer kits, the total contribution was \$200.

In March of 2025, Brother Norm Espenell assisted the organizing committee of St. Mary's School with their pancake breakfast. In our discussions this year we have decided to support further by

supplying the pancake mix, approximate cost of \$200. Br. Norm has agreed to provide his assistance again in 2026 to cook the pancakes.

During the weekend of March 15 & 16, 2025 our Council raised funds for Camp Monahan by selling Shamrocks to our Parishioners at each of the Masses. A total of slightly less than \$350 was raised. The Council made a cheque out to Camp Monahan for \$350. Some of our members have historically helped in preparing the camp each year through work on buildings and grounds.

On March 14, 2025, members of the Council led the Stations of the Cross.

We have re-established holding bingos at Santa Maria Care Home. On March 29, 2025, we had five members assist in holding the bingo. The thirty-eight residents who attended thoroughly enjoyed the event. We gave away \$38 worth of cash and treats. In April of 2025, we made a donation of \$2,800 to the Santa Maria Foundation for the purpose of purchasing a special care bed for a resident.

On March 30, 2025, our Council assisted with Transportation assistance, which is assisting residents attend Masses at the Wascana Rehabilitation Center (WRC). We have four members who have gone through the application process and Criminal Record check to allow them to provide this service. During the year we had four opportunities to provide this service. The Mass is well attended. We are currently looking for additional members to go through the Saskatchewan Health Authority training program. We certainly would welcome non-members to join us.

For several four years, our Council has participated in the Knights of Columbus Coats for Kids program. We have been able to purchase and distribute new winter coats to children in our Parish area. This year we provided twenty coats to Rooted Connections (formerly Catholic Family Services, which currently helps 100 families. We provided the coats in October at a cost to the Council of \$400.

At our May meeting it was decided to provide the following donations: Holy Trinity Parish Building Fund \$2,500, Cuernavaca Project \$300, Regina Pro-Life \$200 and the Saskatchewan Charitable Foundation Endowment Fund \$500.

The Regina Chapter of the Knights of Columbus held the 3<sup>rd</sup> Annual Christmas Carol Festival at the Knox Metropolitan United Church on November 24 & 25, 2025. We had two members of our Council assist at the event. Proceeds, a total of \$14,174 was raised and will be divided between four different charities.

During the fall the Council participates in the Saskatchewan Charitable Foundation Cash Calendar Sales. This year our Council sold 75 Calendars at \$40 per calendar. The Council received, in return, a cheque for \$1,875 (representing \$25/calendar sold) which was donated to Holy Trinity Parish Building Fund. Our Council did a great job in selling 75, as if we did not get to this number, we

would only have received \$10/calendar, \$750. A special mention to Brother Rudy Martine, who led the sale effort.

In October we had a request from St. Mary's School's grade 8 class (led by Joanne Tremblay) to assist them in funding a NET Program they were going to have the grade 8's participate in. The Council decided to fund the entire cost of the program, which was \$1,000.

We had a total of seventeen members assist with the Salvation Army Kettle Campaign by attending the kettle station at Superstore Rochdale on December 6, 2025. We have provided this assistance for several years and use it as another way to assist our community.

Our members will be assisting at the Archdiocese MyGen Youth Rally taking place on Saturday, March 28, 2026.

Our members continue to be active in the Parish and community. Our members participate in various ministries in the Parish and hold various positions on Parish Committees.

Our next Pancake Breakfast for the Parish will be on Sunday, March 15, 2025. During the month of March, we will also be implementing our sixth annual Sask. Knights of Columbus Vocation Endowment campaign. A portion of the funds raised at the breakfast will go towards the vocation endowment fund.

The Saskatchewan State Knights of Columbus Convention is going to be held in Saskatoon, SK. from April 17-19, 2026.

Our Columbian year ends in the month of June with our year-end meeting being on June 9, 2026 and election of Officers to take place in May and installation of Officers in June.

On behalf of the Knights of Columbus, Holy Trinity Council #10401, I would like to express our appreciation of Fr. Gaspar Lucas for participating as the Chaplain of our Council and a great support to our Parish Family. I would also like to thank the members of Parish Pastoral Council for their hard work and leadership in keeping the Parish operating smoothly. I would also like to thank the Parishioners of Holy Trinity Parish for the support you provided the Council throughout 2025. Without your participation and support at our Pancake Breakfasts and other fundraising events our Council would have not been able to provide the Parish and community support. God bless you all!

#### **LITURGY** - Grace Carvalho

Many thanks to all of our Ministry coordinators and volunteers who make our liturgies vibrant and alive. We hope to see your continuing support and participation. Many thanks to the staff Fr. Gaspar, Minnu and Dominic.

Liturgical ministry depends on volunteers. A role of a volunteer during the liturgical celebration shows how important. No one can do all things but all things are possible if we work and pray together as disciples. Each of us have been blessed with many gifts. It is our responsibility to cultivate and share them. There are many opportunities for students and adults. Anyone who is interested is invited whichever way they feel most comfortable.

We need volunteers for Altar servers, Greeters, Ushers, Lectors, Eucharistic Ministers and musicians. They work together to facilitate worship.

Altar Servers - Assist the priest at the altar, carrying the Cross, candles and holding liturgical books.

Greeters - Welcome parishioners and visitors.

Ushers - Assist with seating and facilitate the collection.

Lectors - Proclaim the first, second readings and read the prayer of the faithful.

Eucharistic Ministers - Assist the priest in distributing the Body and Blood of Christ to the people.

Music Ministry - Lead the congregation in song, prayer, hymns and responses.

Linen - Wash and iron the purificators, corporals, towels and other linens used during the mass.

Sacristan - Prepare the sacred vessels and readings for the mass.

Décor - They use art, banners, lighting and liturgical colors to highlight specific feasts and seasons.

We have regular meetings. We plan for the various liturgical sessions. We provide training to all the new volunteers.

Once again thank you for your help and support towards our parish. God bless you all!

## **SACRAMENTAL PREPARATION PROGRAM**

Our Sacramental Preparation group consists of twelve leaders and 44 students. We are continuing to use the "Signs of Grace" program materials as the foundation for our classes. A total of 55 Student Handbooks and 55 Student Activity books were ordered.

Our classes follow the 11:00 Sunday Mass. The class schedule is as follows:

Classes began September 14/25 with preparation for First Reconciliation.

First Reconciliation was celebrated on November 29, 2025.

First Eucharist classes ran January 11 until March 08, 2026.

Confirmation classes will begin March 22 ending with a Confirmation/ First Eucharist ceremony on May 14, 2026.

Our Leader Group is divided into teams of three. One member of the team looks after attendance, set up, clean up, questions, snacks and a number of other things that keep things running smoothly. The other pair of members delivers the materials to the children. We rotate turns at leading the classes.

Our students and their families have been asked to participate in four service projects as part of their preparation process. These range from being Gift Bearers at Mass, to making sandwiches for the hungry, to helping someone in need such as a neighbour or grandparent, to participating in the leading of the Stations of the Cross, to filling water bottles for various church ceremonies just to name a few.

We have a display in the foyer to encourage our students and to keep the parish informed of who is currently enrolled.

This year our students were partnered with a specific parishioner who has promised to pray for them on their sacramental journey. Each student received a card from their prayer partner letting them know they were being prayed for.

We will be beginning plans for next year’s registration in early May.

Our Leader Team is forever grateful to Father Gaspar, Minnu, Dominic, the finance, CWL, Knights of Columbus, and Hospitality committees for their support. We also greatly appreciate the work of Donna Toth who is instrumental in making Prayer Warrior kits for our students.

**PARISH INFORMATION sent to Archdiocese for 2025 reports:**

Adult – over 65	334
Adult – 18 - 64	843
High School age	154
Elementary School age	251
Pre-school age	65
Birthdate unknown	417
TOTAL Parishioners	2064
TOTAL Households	<b>792</b>

Baptism – Infants and Children	16
Confirmation/First Eucharist	30
Confirmation (after First Eucharist)	1
RCIA – Adult Baptism/Confirmation	0
Marriage – both parties Catholic	1
Marriage – one party Catholic	1
TOTAL CELEBRATIONS	<b>49</b>

Funerals: 9 in church (2 outside church)

Number of regular contributors: 285 (270 plus Canada Helps 15)

**SOCIAL AND HOSPITALITY** – MarieAnn King, Sandra Briere

We are trying to run our Hospitality days as the first weekend of each month.

Sometimes it doesn’t work out, due to other commitments with the church or us personally. Also had to cancel one due to Sandy being away and Marie Ann being sick.

We have had great response. Each month we see an increase in attendance.

Everyone seems to enjoy the socializing.

We have found that cookies or doughnuts seem to be better received. We were finding the cupcakes a little too messy and will try and do those on “special occasions”.

We will stop again for the summer months of July and August.

We have tried to navigate the “ordering” of supplies. We were finding some of the time that there were no cups etc. with the meeting rooms being used by different groups, we feel it would be a good thing if a group is using the supplies, advise either one of us on what is needed and we can arrange to purchase.

Thank you for another great year.

**SOCIAL JUSTICE – Adele Krammer**

2024 Advent Love Collection funds disbursed in 2025:

Regina Food Bank	\$ 500
Marian Centre	\$ 500
Valley Native Ministry	\$ 200
Regina Pro Life	\$ 100
Sofia House	\$ 150
Transition House	\$ 150
O’Neill Angel Fund	\$ 500
Emmaus Support Mental Health Ministries	\$ 500
Diocese of MacKenzie-Fort Smith, Sr. Trombley	\$ 200
Cuernavaca	\$ 200
<u>Emergency Funds to a Parishioner in Need</u>	<u>\$ 400</u>
<b>TOTAL</b>	<b>\$3,400</b>

Sandwiches were collected for Waterston Centre April 12 & 13 (28 loaves) and September 20 & 21 (38 loaves). Our commitment is 25 loaves twice a year.

Social Justice led Stations of the Cross March 28.

Easter Mass intention cards and braided palms were sent to 13 parishioners on the Home Ministry of Care list.

Pampered Purse Initiative. 14 purses filled with assorted hygiene items as well as 12 empty purses were donated to Transition House May 5.

Thank you to the CWL for a generous donation of \$300.00 towards a Social Justice initiative.

Advent Love Collection for 2025 received \$3,284.02. Disbursement will be early 2026.  
Funds available to Social Justice as of December 31, 2025 were \$3,966.10.

Social Justice has 6-8 regular members who attend meetings quarterly or as needed.

**YOUTH** – vacant

## **SCHOOLS**

**ECOLE ST. MARY'S** - Principal - Paulette Belisle; Vice Principal – Chris Busby

**ST. JOAN OF ARC SCHOOL** - Principal – Dan Cozine; Vice Principal – Stephanie Casper

**ST. JOSAPHAT SCHOOL** - Principal - Shawn Pierce; Vice Principal –Jaimie Peyson

**FINANCE COUNCIL** – Don Miller (306) 545-2955, (306) 539-8672 cell or text,  
d.miller@sasktel.net

The **Parish Finance Committee** consists of ex-officio member Father Gaspar Lucas, Don Miller, Norm Espenell, Tom Kaminski, Al Mannle, Renee Legrand as well as Cynthia Mack, chair of Parish Council and Michelle Gibney Vice-Chair of Parish Council. The committee meets semi-monthly on the 4th Thursday of the month, starting in February annually. Renee rejoined the Finance Committee in the spring of 2025, after being away for a few years, but is remembered for the lead roll she took along with Sharon Bryce in the ‘Raise The Roof’ fund-raising campaign, that raised several thousand dollars, towards the replacement of the cedar shakes on the church roof in July of 2019. Thank you, Renee and welcome back.

The bi-monthly **elevator maintenance contract** that was initiated in 1994 with TKE has been terminated. Over the years, the parish spent thousands of dollars on this contract, and it was felt to be a totally unnecessary expense, based on the limited use of the elevator. A number of elevator maintenance contractors are available to us, have been spoken to and will be utilized

on an 'as required' basis. We will ensure that the elevator is maintained as required by TSASK, the Provincial Regulating Authority.

To date we have been unsuccessful in finding a replacement for a volunteer **Buildings and Grounds Coordinator**, to replace Tom Kaminski. Although Tom has resigned from the position, his wealth of knowledge of the operation of the church and grounds is still called upon from time to time, and he has done an excellent job of mentoring our custodian, Dominic Dias. Dominic has also done a great job and is to be commended for his dedication and willingness to help out the various parish groups when called upon. Thanks to both these gentlemen for their dedication to the parish.

I would like to acknowledge Norm Espenell our long-time **parish bookkeeper**, for the countless hours he spends, maintaining the financial records of the parish, including payroll and submissions to the Archdiocese as well as reports to governmental regulatory authorities. Thanks Norm, for your dedication as well, and a job well done.

Collectively, Father Gaspar, Parish Pastoral Council, and the Parish Finance Committee, reviewed and amended the **Holy Trinity Constitution and Bylaws** on March 20, 2025.

A formal '**Memorial Donation Policy**' was created by Parish Pastoral Council Chair Cynthia Mack and Finance Chair Don Miller and presented to both committees for discussion and comments. After discussion and a few minor changes, the new policy was adopted and approved. Following is the policy as written:

#### **Memorial Donation Policy**

All donations to Holy Trinity Roman Catholic Parish are most welcome and greatly appreciated. Donations will be accumulated and designated to the Memorial/Building Fund and will be acknowledged with a thank you letter and official receipt for income tax purposes, signed by the resident priest, to the donor(s) or estate from which they came.

All funds accumulated, will be used to support current or future parish capital projects or asset replacements, as deemed necessary and collaboratively by the Holy Trinity Parish executive members, which are comprised of the current parish priest, Parish Pastoral Council, and Parish Finance Committee.

The **fire alarm panel** in the main entrance to the church has been malfunctioning occasionally, so a decision was reached at the most recent Finance Committee meeting, to have it replaced. We expect to have the replacement done in early 2026.

We recently updated **Parish Friendly**, a specialized user-friendly software program for Catholic parish management, to Version 9.

Two **first-aid kits** have been purchased from St. John Ambulance and have been installed. One is located in the gathering area to the right of the entrance doors, and the other, in the lower hall, to the left of the door to the kitchen.

An **audit of church keys** that parishioners and other users of the church are in possession of, is underway, and is expected to be completed shortly. Current records show 34 people are in possession of keys, and numerous errors have been discovered so far, including recording incorrect keys and serial numbers, some no longer having possession of the keys, some have given them to others without notifying the parish, and some incorrectly shown as being assigned to individuals, when in fact they don't have them.

Overall, the parish is in a good financial position, and we thank the many parishioners and parish groups for their financial support. However, there are always unexpected expenses that we are faced with, so we must be responsible and manage both our operating and capital costs. One major expense that we will be incurring in the not-too-distant future is the north parking lot refurbishment or rebuild. That expense alone will probably be in \$100,000.00 to \$150,000.00 price range.

Thank you to the entire Holy Trinity community for your spiritual and financial support.

The following documents include:

- **2025 Financial Reports**
  - Balance Sheet as of December 31, 2025 (one page)
  - Profit & Loss statement, January through December 2025 – comparison with Jan – Dec. 2024 (two pages)
- **2026 Proposed Budget**
  - Profit & Loss Budget Overview– January through December 2026 (two pages)

Reports prepared by Norm Espenell, Bookkeeper

## Holy Trinity Roman Catholic Parish

## Balance Sheet

2026-02-20

As of 31 December 2025

Cash Basis

	31 Dec 25	31 Dec 24
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Chequing/Savings</b>		
Cash in Bank	133,813.39	111,334.52
Contingency Fund		
Investment GIC	103,373.15	0.00
Savings Account	44,688.69	103,951.17
<b>Total Contingency Fund</b>	148,061.84	103,951.17
Interparochial sharing Fund	230,583.91	118,534.49
Interparochial Sharing Fund 2	0.00	103,532.12
<b>Total Chequing/Savings</b>	512,459.14	437,352.30
<b>Total Current Assets</b>	512,459.14	437,352.30
<b>Fixed Assets</b>		
Church - Building	1,304,852.93	1,304,852.93
Church - Furniture & Equipment	50,827.53	50,827.53
Church - Land	17,000.00	17,000.00
Church - Landscaping & Grounds	10,876.38	10,876.38
Church - Parking Lot	52,250.89	52,250.89
Office Equipment	18,201.27	18,201.27
Rectory Furniture & Equipment	16,944.15	16,944.15
<b>Total Fixed Assets</b>	1,470,953.15	1,470,953.15
<b>TOTAL ASSETS</b>	<b>1,983,412.29</b>	<b>1,908,305.45</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Equity</b>		
Opening Bal Equity	1,335,537.72	1,335,537.72
Retained Earnings	572,767.73	506,225.30
Net Income	75,106.84	66,542.43
<b>Total Equity</b>	1,983,412.29	1,908,305.45
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,983,412.29</b>	<b>1,908,305.45</b>

## Holy Trinity Roman Catholic Parish

## Profit &amp; Loss

2026-02-20

January through December 2025

Cash Basis

	Jan - Dec 25	Jan - Dec 24
<b>Income</b>		
<b>Income</b>		
<b>Other Income</b>		
Facility Rental	24,170.75	19,364.50
GST Rebate	1,613.97	1,247.94
Investment Interest	12,627.97	10,945.24
Miscellaneous Income	8,326.80	7,503.00
<b>Total Other Income</b>	<b>46,739.49</b>	<b>39,060.68</b>
<b>Parish Organizations</b>		
Bazaar/Garage Sale	6,485.93	6,569.39
<b>Total Parish Organizations</b>	<b>6,485.93</b>	<b>6,569.39</b>
<b>Special Collections</b>		
Bishop's Appeal Collection	17,986.85	20,049.05
Catholic Missions	873.75	1,026.45
Development & Peace	1,449.25	1,960.50
Education of Priests	792.37	1,543.50
Needs of Church in Holy Land	2,051.27	2,456.60
Needs of the Canadian Church	1,350.50	918.25
Papal Charities	1,439.94	1,521.50
Propagation of the Faith	900.90	594.25
<b>Total Special Collections</b>	<b>26,844.83</b>	<b>30,070.10</b>
<b>Special Offerings</b>		
Easter Lily Memorial	956.46	440.64
Love Envelopes	3,284.02	3,038.85
Solemnity of Mary	1,741.00	1,608.00
<b>Total Special Offerings</b>	<b>5,981.48</b>	<b>5,087.49</b>
<b>Weekly Offerings</b>		
Building / Memorial Fund	38,295.60	49,310.57
Operating	268,589.58	270,709.84
<b>Total Weekly Offerings</b>	<b>306,885.18</b>	<b>320,020.41</b>
<b>Total Income</b>	<b>392,936.91</b>	<b>400,808.07</b>
<b>Total Income</b>	<b>392,936.91</b>	<b>400,808.07</b>
<b>Expense</b>		
<b>Expense</b>		
<b>Administrative Expense</b>		
Bank Charges	1,271.98	920.46
Bishop's Appeal Remittance	17,986.85	20,049.05
Church & Office Supplies	5,953.19	2,809.50
Copier Supplies & Maintenance	1,555.37	2,011.56
Diocesan Assessment	33,945.88	30,926.08
Diocesan Collections	8,857.98	10,021.05
Insurance	19,856.96	20,652.30
Postage	224.50	306.81
<b>Total Administrative Expense</b>	<b>89,652.71</b>	<b>87,696.81</b>
<b>Capital Expenditures</b>		
Church Building Improvements	0.00	22,249.95
<b>Total Capital Expenditures</b>	<b>0.00</b>	<b>22,249.95</b>
<b>Committee Expenses</b>		
Adult Education	1,400.00	600.00
Deanery PC	150.00	0.00
Home Ministry of Care	351.75	351.75
Hospitality	2,128.60	1,466.07

## Holy Trinity Roman Catholic Parish

## Profit &amp; Loss

January through December 2025

	Jan - Dec 25	Jan - Dec 24
<b>Liturgy</b>		
Booklets, certificates etc.	700.39	229.76
Childrens Liturgy	120.00	0.00
Copyrights	572.00	555.00
Equipment	62.71	528.30
Hosts, Palms & Wine	4,184.14	3,597.84
<b>Total Liturgy</b>	<b>5,639.24</b>	<b>4,910.90</b>
<b>Parish works</b>	<b>0.00</b>	<b>242.05</b>
Sacramental Preparation	1,514.37	3,197.59
Social Justice	3,624.65	3,477.84
Spiritual & Education	1,774.75	3,467.81
<b>Total Committee Expenses</b>	<b>16,583.36</b>	<b>17,714.01</b>
<b>Facilities &amp; Equipment Expense</b>		
Church - grounds	2,174.28	2,674.88
Church - Janitorial & Cleaning	3,264.19	2,282.73
Church - Property Tax	484.80	468.00
Church Repairs & Maintenance	7,451.93	10,177.20
Church Utilities	26,386.58	26,404.39
Rectory - Utilities	6,986.84	6,894.82
Rectory Rental	16,210.00	15,475.00
Rectory Supplies	717.14	849.45
<b>Total Facilities &amp; Equipment Expense</b>	<b>63,675.76</b>	<b>65,226.47</b>
<b>Staff Expense</b>		
Bookkeeping Services	2,500.00	2,500.00
Employee Benefits	3,313.73	3,602.57
Empoyer Part- UI-CPP-WC	5,802.07	5,270.27
Other Priests	1,451.00	668.50
Priests' Pension Fund	15,429.96	14,057.32
Salaries - Admin. Officer	40,171.01	35,440.52
Salaries - Janitorial	32,877.91	31,089.59
Salaries - Pastor	46,372.56	45,749.63
Salaries - Pastoral Assistant	0.00	3,000.00
<b>Total Staff Expense</b>	<b>147,918.24</b>	<b>141,378.40</b>
<b>Total Expense</b>	<b>317,830.07</b>	<b>334,265.64</b>
<b>Uncategorized Expenses</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expense</b>	<b>317,830.07</b>	<b>334,265.64</b>
<b>Net Income</b>	<b>75,106.84</b>	<b>66,542.43</b>

**Holy Trinity Roman Catholic Parish**  
**Profit & Loss Budget Overview**  
 January through December 2026

	Jan - Dec 26
<b>Income</b>	
<b>Income</b>	
<b>Other Income</b>	
Facility Rental	13,364.50
GST Rebate	1,247.94
Investment Interest	10,945.24
Miscellaneous Income	7,503.00
<b>Total Other Income</b>	33,060.68
<b>Parish Organizations</b>	
Bazaar/Garage Sale	6,069.39
<b>Total Parish Organizations</b>	6,069.39
<b>Special Collections</b>	
Bishop's Appeal Collection	20,049.05
Catholic Missions	1,026.45
Development & Peace	1,960.50
Education of Priests	1,543.50
Needs of Church in Holy Land	2,456.60
Needs of the Canadian Church	918.25
Papal Charities	1,521.50
Propagation of the Faith	594.25
<b>Total Special Collections</b>	30,070.10
<b>Special Offerings</b>	
Easter Lily Memorial	440.64
Love Envelopes	3,977.84
Solemnity of Mary	1,608.00
<b>Total Special Offerings</b>	6,026.48
<b>Weekly Offerings</b>	
Building / Memorial Fund	28,310.57
Operating	256,709.84
<b>Total Weekly Offerings</b>	285,020.41
<b>Total Income</b>	360,247.06
<b>Total Income</b>	360,247.06
<b>Expense</b>	
<b>Expense</b>	
<b>Administrative Expense</b>	
Bank Charges	1,120.46
Bishop's Appeal Remittance	22,049.05
Church & Office Supplies	2,809.50
Copier Supplies & Maintenance	2,544.82
Diocesan Assessment	33,726.08
Diocesan Collections	10,021.05
Insurance	21,652.30
Postage	306.81
<b>Total Administrative Expense</b>	94,230.07
<b>Capital Expenditures</b>	
Church Building Improvements	19,249.95
Church Furniture & Equipment	1,200.00
Office Furniture & Equipment	1,200.00
<b>Total Capital Expenditures</b>	21,649.95
<b>Committee Expenses</b>	
Adult Education	1,300.00
Deanery PC	0.00
Ecumenical Committee	1,500.00
Home Ministry of Care	351.75
Hospitality	2,666.07

**Holy Trinity Roman Catholic Parish**  
**Profit & Loss Budget Overview**  
 January through December 2026

	Jan - Dec 26
<b>Liturgy</b>	
Booklets, certificates etc.	1,929.76
Copyrights	555.00
Equipment	528.30
Hosts, Palms & Wine	3,597.84
Mission, retreats	300.00
	6,910.90
<b>Total Liturgy</b>	6,910.90
<b>Parish works</b>	242.05
<b>Sacramental Preparation</b>	4,197.59
<b>Social Justice</b>	3,977.84
<b>Spiritual &amp; Education</b>	5,967.81
	27,114.01
<b>Total Committee Expenses</b>	27,114.01
<b>Facilities &amp; Equipment Expense</b>	
Church - grounds	3,074.88
Church - Janitorial & Cleaning	2,682.73
Church - Property Tax	468.00
Church Repairs & Maintenance	11,436.83
Church Utilities	32,583.26
Rectory - Utilities	6,894.82
Rectory Rental	16,550.00
Rectory Supplies	849.45
	74,539.97
<b>Total Facilities &amp; Equipment Expense</b>	74,539.97
<b>Staff Expense</b>	
Bookkeeping Services	2,500.00
Employee Benefits	3,774.87
Employer Part- UI-CPP-WC	5,270.27
Other Priests	668.50
Priests' Pension Fund	14,857.32
Salaries - Admin. Officer	35,155.68
Salaries - Janitorial	31,089.59
Salaries - Pastor	45,889.63
Salaries - Pastoral Assistant	3,000.00
	142,205.86
<b>Total Staff Expense</b>	142,205.86
<b>Total Expense</b>	359,739.86
<b>Total Expense</b>	359,739.86
<b>Net Income</b>	507.20